



2018 FASHION SHOW • SUNDAY, NOVEMBER 11
SPPREP.ORG/FASHIONSHOW

VOLUNTEER INFORMATION

We are always grateful for your help in making Prep events such a success, and we thank you in advance for your support. The PPA Fashion Show consists of many areas, mainly – solicitation, fashion show, decoration/set-up, 50/50 raffle, basket wrapping, and day-of staff (registration tables, raffle ticket sales, and ushers). If you'd like to volunteer at the 2018 Fashion Show, send us an email (FashionShow@spprep.org) with your name and contact information, and let us know which areas interest you!

THE W'S (AND H!) OF GIFT SOLICITATION

WHOM can I solicit?

Just about anyone! Feel free to ask your local stores, salons/spas, restaurants...even your bank!

WHAT should I ask for?

Donations can range from full gift baskets to gift certificates for dinners, services, or merchandise purchases.

**Try to ask for a minimum of \$25 for restaurant gift certificates.*

WHERE do I solicit?

Ideally, you can approach businesses in your area, or even your workplace. Perhaps you work in the fashion industry or retail. A nice donation of in-season merchandise would be great!

WHEN should I start soliciting for donations?

NOW! Businesses who can be solicited for passes and tickets typically ask for 2-3 months notice, so if you have that favorite theme park, theater, or Broadway show to solicit...do it NOW!

HOW can I get started?

Visit spprep.org/FashionShow and print out the following documents: solicitation letter, donation/ad form, and a tax-exempt form. Make several copies to leave with vendors, and feel free to insert your personal note when sending to your potential donor through mail.

Gift donations should be submitted by October 19, to the Office of Special Events – located in Shalloe Hall on the 3rd floor. You may also give your item to any committee members or co-chairs that live around your area (drop off locations are available at spprep.org/FashionShow). Some donors also choose to have items shipped to Prep directly – in that case, please address your items attn: Dalma Santana.